

A meeting of the **Troy Youth Council (TYC)** was held on Wednesday, April 23, 2003 at 7:00 P.M., at City Hall in the Lower Level Conference Room. The meeting was called to order at 7:05 p.m.

MEMBERS PRESENT: Allister Chang
Min Chong
Juliana D'Amico (departed 8:05PM)
Monika Govindaraj
Eric Gregory
Catherine Herzog
Maniesh Joshi
Andrew Kalinowski
David Vennettilli
Manessa Shaw
YuJing Wang

MEMBERS ABSENT: Emily Burns
Ryan Chandonnet
Chris Cheng
Raymond Deng
Omar Hakim
Christina Krokosky
Matthew Michrina
Brian Rider
Fred Wong

ALSO PRESENT: Laura Fitzpatrick, Assistant to the City Manager

1. **Roll Call**
2. **Minutes**

Resolution # 03-04

Moved by Wang

Seconded by Govindaraj

RESOLVED, that the minutes of the March 26, 2003 meeting be approved.

Yeas: All – 11

No: None

Absent: Burns, Chandonnet, Cheng, Deng, Hakim, Krokosky, Michrina,
Rider, Wong

3. City & Other Information

- ✓ *Troy Daze Committee* – Seeking TYC representatives to attend April, May, June, July, & August planning meetings. Note that more than one TYC rep may attend a meeting. Meetings held at the Community Center.
 - Tues April 22nd 7:30PM – Min
 - Tues May 27th 7:30PM – Emily
 - Tues June 24th 7:30PM – Min
 - Tues July 22nd 7:30PM – Min
 - Tues Aug 19th 7:30PM – Emily

- ✓ *Regional Conference to Promote Youth Participation in Local Government* – see article handout

4. **Bylaws Adoption/Discussion**, including attendance policy

Agreement reached on the following, to be incorporated into Bylaws/Operational Guidelines for adoption at the May meeting:

Attendance

“4-3-2” Rule

<i># Meetings Missed</i>	<i>Consequence</i>
2 unexcused*	Forfeit option to renew seat on TYC.
3 consecutive	Forfeit option to renew seat on TYC.
4 total	Forfeit option to renew seat on TYC.

*An absence is excused if TYC member notifies the City staff liaison via phone, email, or voicemail by 6PM the day of the meeting. Providing a reason [for the absence] is not necessary. Staff liaison will provide a list of absences to be excused at the beginning of each meeting. Per City Charter, a motion must be made to excuse absent members.

Removal of members from office due to poor attendance was ruled out for inclusion in the bylaws. Fitzpatrick shared that per City Charter, such action requires procedural notification by the City Clerk, a hearing and a majority vote of the members. It was discussed, however, that it is the responsibility of the TYC members to police each other, “putting the heat on” members who miss meetings.

Letter of Understanding

Each TYC member will sign a letter of understanding. This letter will outline attendance requirements and the meeting schedule for 12 months. A tentative letter will be signed with the application. A final letter will be signed at the first meeting.

Email

TYC members are responsible for getting an email address and checking it regularly. Information about TYC meetings, City events, and other reminders will be shared via email. If member does not have email at home, s/he is expected to secure a free web-based email account (such as yahoo or hotmail). This account can be checked from public computer terminals at school or the City library. If a TYC member is unable to check email, they are expected to contact the City staff liaison or another TYC member to receive updated information.

Meetings Schedule

The February and April meetings of the TYC may be re-scheduled to accommodate spring break. This will be determined in advance.

Tentative approval* of above moved by Herzog and seconded by Gregory and agreed by all present. A formal resolution will be made at the next meeting when there is a majority present.

5. **Logo Adoption** – Fitzpatrick presented 5 versions based on the Logo Committee's design. Tentative approval on one (copy attached), included in tentative approval above.

*Due to D'Amico's early departure a majority was not present to take official action.

6. **Web Site Recommendations** – feedback to City administration; a list of 12 tips was compiled (see below). Fitzpatrick will put in report form and forward to city management.
1. The "hot link" flame logo on the main page is cheesy and the color does not match
 2. The bulleted list on the main page is hard to follow, hard to read.
 3. Update the photos
 4. Have more shortcuts & menus – making it less crowded.
 5. Coordinate the color scheme.
 6. Have links & a banner across the top of each page.
 7. Make sure fonts are "friendly" (clear).
 8. Don't clutter the home page – make sure it is easy to read.
 9. Put mailbox icon on every page so that user can quickly email the city.
 10. Do not be too graphically intensive – this can get too complicated and compromise efficiency.
 11. Video streaming of public meetings would be neat.
 12. On the calendar, have links to more information about each committee/meeting.
7. **Visitor:** Marie Weber to discuss Fund Raising for the Skate Park – did not show up – re-schedule?
8. **Suggestions for Future Agendas** – none at this time
9. **PUBLIC COMMENT** – none

Reminder Next Meeting: **May 28th** 7:00 P.M.
@ City Hall – Lower Level Conference Room

May Agenda

- 1) *MI Youth Symposium* – brief report from attendees: Burns, Wong, Govindaraj, and Wang (postponed item)
- 2) *Speaker(s)*: Attorney(s) from the City Attorney's Office will speak about the legal profession, specifically municipal law (In recognition of Law Day, May 1st).
- 3) *Process Check*: How was the first year of the TYC? What improvements can be made? What can City Staff (Laura) do to assist the TYC in its mission? **Think of ideas for this topic!**

The meeting adjourned at 8:31 p.m.

Laura Fitzpatrick, Assistant to the City Manager